

Home-Start Glasgow South Volunteer Application Form



Home-Start Glasgow South is committed to safe recruitment practice as an important part of safeguarding and protecting children and vulnerable adults

Confidential

If you have difficulty completing this form, please contact us by phone on **0141 570 8735** or email us at theteam@homestartglasgowsouth.org.uk.

Becoming a volunteer should be a mutually agreed arrangement, i.e. the volunteer must be suitable for Home-Start Glasgow South and the role must be acceptable to the volunteer. Please be aware that there may be times that this will not be realised until during or after the training.

Section 1 – About You

1.1 Your Full Name

1.2 Your Full Address (Including postcode)

1.3 Your Telephone Number(s)

 /

1.4 Your Email

1.5 Which of the following best describes you?

I am a parent I am a step-parent I'm a foster carer Other

1.6 What sort of volunteering are you interested in doing?

Home-Visiting Support English Tutoring Both/Either

1.7 What is your first spoken language?

1.8 If you speak any more languages, please list them here.

1.9 After reading our [Volunteer Role Description](#), can you tell us in a few sentences why you feel you would make a good volunteer, and from a personal perspective, what you hope to gain from the taking on the role.

Section 2 – Your Experience

We'd like to find out more about your own experiences, through employment, volunteering or personally. Please complete the following as fully as possible.

2.1 Which of the following best describes your current employment?

- I work full time I work part time I am seeking work I am retired
I am a student I am not employed, and am not seeking work
I volunteer with another organisation

2.2 Your personal/work skills and experiences

Have you any skills or personal/work experiences that you would like to tell us about which may be relevant to your role as a volunteer for Home-Start Glasgow South? It is NOT essential that you answer these questions, but it may help us when thinking about a family to match you with. *(Please tick all that apply)*

Your Skills:

Budgeting/Finance/Benefits Cooking DIY Committee Work
Retailing Languages (including sign) Listening/Counselling
Child Development Other

Your Personal/Work Experience:

Post Natal Depression/Other Mental Health Domestic Abuse Bereavement
Divorce/Separation/Lone Parent Counselling Disability
Childcare Housing/Homelessness Substance Abuse Advocacy/Advice
Education Health Social Care Other

2.3 Please tell us about any relevant employment or volunteering experience you may have, beginning with the most recent. In this section please include:

1. The organisation you worked with
2. Your position
3. When you worked there (and for how long)
4. A brief description of your role.

For each position you tell us about, please use a new paragraph. *(use more sheets if required)*

Section 3 – Disclosure

This section relates to the PVG Disclosure check which all Home-Start Glasgow South volunteers undergo. It is essential that you answer these questions as honestly as possible.

A1 OFFENCES

Candidates are required to disclose any unspent convictions or cautions and any spent convictions for offences included in Schedule A1, 'OFFENCES WHICH MUST ALWAYS BE DISCLOSED' of the Rehabilitation of Offenders Act (Exclusions and Exceptions) (Scotland) Amendment Order 2015.

B1 OFFENCES

Candidates are not required to disclose spent convictions for offences included in Schedule B1, 'OFFENCES WHICH ARE TO BE DISCLOSED SUBJECT TO RULES' until such time as they are included in a higher level disclosure issued by Disclosure Scotland.

For further information, contact Disclosure Scotland at www.disclosurescotland.co.uk. If you would like to discuss this section with a member of staff before completion, please call us on 0141 570 8735, and ask to speak with our Senior Coordinator, Susan Johnstone.

3.1 Have you had any personal contact with Social Work Services in connection with children in your care? Have any of your children been placed on the child protection register, subject of a supervision order, integrated/common assessment framework?

Yes No

3.2 Do you consider yourself to have a disability or health condition, and if so, what adjustments could Home-Start provide to enable you to volunteer? Please provide details below.

Yes No

3.3 Have you ever been dismissed from any paid or voluntary work?

Yes No

3.4 Have you ever been arrested or had contact with the police for any type of criminal offence?

Yes No

3.5 Are there any matters outstanding which may lead to a criminal prosecution?

Yes No

3.6 If you answered Yes to any of the above questions, please provide details here. If you do not declare existing or spent cautions or convictions, you may not be selected. However, if you declare any of the above it may still be possible to become a volunteer.

3.7 You must acknowledge and agree to the following statement – “I know of no reason why I would be unsuitable to be a Home-Start volunteer. I will report any changes in my circumstances which may affect my role (child/ren in care, criminal proceedings brought against me, etc.) to the relevant staff member immediately.”

Section 4 – Equal Ops

The information you give in this section will not be used for volunteer selection purposes.

It helps us to get an overall picture of our volunteer team in comparison with the families we support and the communities we live in. Although this section is optional, we would really appreciate your participation as it can often assist in funding bids and awareness raising.

4.1 Your Age

16-24 25-34 35-44 45-54 55-65 Over 65

4.2 Your Gender (as you identify)

Prefer not to say

4.3 Your Sexual Orientation

Prefer not to say

4.4 Do you consider yourself to have a disability?

Yes No

Please give details here

4.5 Your Housing Situation

Privately Owned Privately Rented Social Housing
Temporary Housing Other Prefer not to say

4.6 Are you a British Citizen/National of the European Economic Area?

Yes No

4.7 Do you have the right of residence in the UK?

Yes No

4.8 Are you an Asylum Seeker?

Yes No

4.9 Your Nationality

Prefer not to say

4.10 Your Religion

Prefer not to say

Section 5 – Submit

One last thing...

How did you hear about Home-Start Glasgow South?

By submitting this application, you acknowledge that the information you have provided is correct, and that you have read and agree to the following statement:

As volunteers are in a privileged position visiting families in their own homes and have contact with young children, Home-Start Glasgow South has a responsibility to ensure that no one becomes a volunteer who would misuse this trust. Therefore, it is essential that you agree to the following statements.

1. I understand that during the volunteer training process Home-Start Glasgow South will carry out a PVG check at enhanced level, and I give my permission for this to take place.
2. I understand that I will need to produce ID for identification purposes including address verification.
3. I am able to provide two referees (not relatives) who have known me for a minimum of two years.
4. I understand that Home-Start Glasgow South will contact my GP to obtain a basic medical reference.
5. I understand that Home-Start Glasgow South may hold personal information about me in paper records and on their computer system, including sensitive information such as age, sex and disabilities that they will use for their monitoring purposes. I agree to them holding this information and understand that it may be shared with Home-Start UK for Quality Assurance, evaluation and monitoring purposes.
6. I understand that Home-Start Glasgow South complies with current Data Protection and GDPR legislation and that I may ask to see my records at any time.

As you will be joining the Protection of Vulnerable Groups scheme, detail of any criminal convictions or cautions found will be passed onto to Home-Start Glasgow South. Therefore, it is important that you highlight any issues we need to be aware of on your application form (contained within **section 3** of this form). If something is highlighted on your disclosure, we will discuss this with you in confidence. Following the meeting a decision will be made whether we can proceed with your application.

If you have any concerns regarding the above statements, or anything else contained in this form, and would like to discuss them with us, please call us on 0141 570 8735 and ask to speak with our Senior Coordinator, Susan, who will be happy to help.

[Submit](#)